

HOW TO BOOK YOUR GRAD PHOTO SESSION

Follow the steps below for online booking

1. Go to **Lifetouch.ca**
2. Click on **Prestige Grad Portraits > Get Grad Info**
3. Click on **Find a location** near you
4. Click on **Northern Alberta/Edmonton, AB**
5. Click on **Choose your location**
6. Select **Hilltop High School** from the drop down menu
7. **Locate your school** by choosing **Whitecourt, Alberta** from the drop down menus and select **Hilltop High School**.
8. Enter your students legal **name** (*as it appears in PowerSchool*) to receive an appointment code. (**write down your code**)
9. Click on **schedule your appointment**
10. Verify your appointment with an **email address**
(*you will receive a confirmation email after booking*)
11. Select your appointment **day**
12. Pick a **time** for your session
13. Confirm your session details are correct and click **continue** to choose your session package
14. Proceed to **payment** confirmation and provide your credit card details.
(*A standard deluxe session is \$20.00*)
15. **Print** your session details and **bring your confirmation to your appointment.**
16. Consider viewing the Grad picture day checklist for tips on what to expect out of your Grad Photo session.